

**INDIAN STATISTICAL INSTITUTE
CHENNAI CENTRE**

TRAVELLING ALLOWANCE BILL

Name in Full:
(Block Letters)

A. Advance (Cash) drawn.....

Plan Rev./Plan Cap./Non Plan/Ext funded

Roll No: (For workers of ISI)

B. Cost of Ticket purchased by ISI.....

Cash/Bank Voucher No.

Date

Status: Worker of ISI/Member of Council/
Finance Comm/TAC/Other student/
Research Scholar/Other(Specify)

Bank

Account No.

Basic Pay: Rs. (")

Name of Project/Scheme

Account No.....Section/Unit.....

Budget Prov. For the year.....

Amount already spent including committed Expenditure

Station	Departure		Particulars of Journey		Arrival	Ticket No P.N.R. No	Amount Rs. P.	Distance(in K.M.) travelled by road with particulars of journey with date etc.	Remarks
	Date	Time	Time	Station					
1	2	3	4	5	6	8	9	10	11

Sub Total

(i) Fare (rail/air/steamer(Col.9) Brought Forward

(ii) Road Mileage (Col.10)

(a) By public busper k.m. for..... K.M

(b) By mini bus

(c) By taxi

	Period		No. of days with fraction	Rate	Place of halt	Total Amount	Rs.	P.
	From	To						
(iii) Claims of DA								
Total amount of bill								
Less: Adjustment of Advance								
Amount Payable/Refundable								

Received(Rupees
.....

Signature of the Receipt
Date

Passed on
Sl. No.
Page No
Prepared by

Passed for Rs.
(Rupees)

Signature of Passing Authority
Date

Signature of worker who travelled

Controlling Officer's Signature

Date

Signature of the Sanctioning Authority

Date.....