



# INDIAN STATISTICAL INSTITUTE

## CHENNAI CENTRE

### Asset Issue Form

Full Name (in Caps) : \_\_\_\_\_

Roll No. : \_\_\_\_\_

Asset Name : \_\_\_\_\_

Make / Model : \_\_\_\_\_

Part No. & Product Name : \_\_\_\_\_

Serial No. : \_\_\_\_\_

Other Accessories : \_\_\_\_\_

Date on which the Asset is to be returned: \_\_\_\_\_

(Pl bring the above Asset on every 91 days or before the expiry of probationary appointment tenure, whichever is earlier.)

This is to be used for the Institute Purpose only, and it has to be returned in good condition. If any damages are found, the person who receives it has to take full responsibility over it.

Signature  
(Approved by)

Signature  
(Issued by)

Signature of Receiver  
(Received in good condition)

#### For Office Use Only

Received by \_\_\_\_\_ on \_\_\_\_\_ in good condition.

Remark, if any \_\_\_\_\_

Date :